

## Safety Regulations for the 2017 Calgary Fall Home Show Occupational Health Safety (OHS) bulletin on Prime Contractor

Please sign below and scan/email back to Marie Young at  
[mariey@MPEshows.com](mailto:mariey@MPEshows.com) by **FRIDAY, SEPTEMBER 15<sup>TH</sup>, 2017**

Please acknowledge (by checking off the box):

- I have read the OHS bulletin provided on the Exhibitor Kit page of the Calgary Fall Home Show Website titled “**Workplace Health and Safety Bulletin.**”
- I understand that I am responsible for the safety of those working within my booth.
- I will clearly indicate who the “Prime” Contractor is if asked by OHS.
- I will have available completed work place hazard assessments while working during set up and tear down at the event.
- I will ensure that any workers within my booth space working at over 3 feet will have appropriate safety restraints.
- I will only operate power tools with the appropriate safety guards.

Does your booth have...	If yes...
<b>CANOPIES/TENTS/DRAPES</b>	
Canopies = roof with one or no sides	10' x 10' or over, must be fire retardant <ul style="list-style-type: none"> <li>• Tag must be accessible and/or documentation must be available</li> </ul>
Tent = roof with two or more sides	10' x 10' or over, must: <ul style="list-style-type: none"> <li>• Be fire retardant</li> <li>• Have smoke detector</li> <li>• Have fire extinguisher</li> </ul>
Drapes = fabric panels on sides, top or across/above booth space excess of 50% coverage of booth	<ul style="list-style-type: none"> <li>• Must be fire retardant</li> <li>• Must not be in contact with a direct heat source (i.e. non LED lighting)</li> <li>• Must have documentation available</li> </ul>
Trailers/Campers/RV's = closed space surrounded by hard walls with roof	<ul style="list-style-type: none"> <li>• Must have functioning smoke detector installed inside</li> <li>• Must have fire extinguisher present</li> </ul>
<b>COOKING/DEMONSTRATION COOKWARE/APPLIANCES</b>	
Cooking = no grease laden vapors (oil, greats, fats or butter)	<ul style="list-style-type: none"> <li>• Must be for commercial use only</li> <li>• Must have fire extinguisher present</li> </ul>
Demonstration Cookware = pots and pans	<ul style="list-style-type: none"> <li>• Cannot use grease laden vapors</li> <li>• Must have fire extinguisher present</li> </ul>
<b>VEHICLES/EQUIPMENT/MOTORCYCLES</b>	
Vehicles/Equipment	<ul style="list-style-type: none"> <li>• Must have Show Management approval <b>prior</b> to arriving on site</li> <li>• Must have no more than ¼ tank of fuel or no more than 20L, whichever is less.</li> <li>• Gas tanks must be locked or sealed</li> <li>• Must have an active smoke detector and</li> </ul>

	fire extinguisher 2A10BC (Vehicles with over 9.3m <sup>2</sup> of roofed area only) <ul style="list-style-type: none"> <li>• Must not have propane on, or in the unit</li> </ul>
Motorcycle(s)	<ul style="list-style-type: none"> <li>• Must have Show Management approval prior to arriving on site</li> <li>• Must have fire extinguisher(s)</li> <li>• Must have spill kit(s)</li> <li>• Refueling of motorcycles must be conducted outside</li> </ul>
MISCELLANEOUS/OTHER	
Candles = open flame	Must have a one inch barrier around and above the top of the flame
Propane	Must be stored outdoors
Fresh Cut Trees = cannot be used for display after 14 days from being cut	<ul style="list-style-type: none"> <li>• Must have fire retardant tag with proof of cut date</li> <li>• Must be kept watered</li> </ul>

Contact Name \_\_\_\_\_

Company Name \_\_\_\_\_

Booth Number \_\_\_\_\_ Phone \_\_\_\_\_

Prime Contractor (refer to pg. 2 of the Health & Safety Bulletin in the Exhibitor Kit regarding the Prime Contractor)

\_\_\_\_\_

I, \_\_\_\_\_ have read and understand the rules of the Workplace Health and Safety Bulletin and the statements above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**MARKETPLACE | EVENTS**

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